



Crawley Winter National Qualifier

LEVEL 2, SHORT COURSE

NOVEMBER 20TH/21ST 2021

At K2, CRAWLEY, RH11 9BQ

License No: 2SE211250

Conditions of entry

1. Venue: K2 Leisure Centre, Pease Pottage Hill, Crawley RH11 9BQ.
2. The competition will be swum under Swim England Laws and Technical rules and licensed by Swim England for entry into National Competitions. All clubs submitting entries are requested to assist in the running of the meet by supplying details of any licensed officials who are willing to assist at this Gala.
3. Age groups are: 10, 11, 12, 13, 14, 15, 16 + years. Ages as at 31st December 2021 (end of the year). Entries will be accepted from 7am on Monday 25th October 2021. **All entries are subject to meeting the qualifying times.** Entries may be restricted in order to keep the session times within appropriate time scales – slowest times within each age group will be rejected. Closing date for entries is the Wednesday 10th November 2021 (midnight).
4. All events will be run on a heat declared winner (HDW) basis. The last heat in each event will be spearheaded. 25m (Short Course) licensed entry times should be submitted. 50m (Long Course) conversion licensed entry times may be used calculated with Swim England Equivalent Performance Tables.
5. In the event, after the meet has closed there is space in each event, we reserve the right to fill with any qualifying, rejected or scratched swimmers, either boy or girl. All swimmers must meet the minimum licensed qualifying time.
6. Please note that Swim England Rankings may reject Meet results containing database errors. The errors are often in the accuracy of the entrant's name, the official club name and date of birth. As recommended by the Rankings Department, all entries will be validated using the online entry tools available at www.swimmingresults.org It is therefore recommended that Clubs should use these tools to validate their entries prior to submission. Entries that are found to contain errors may be rejected.
7. 400m free events may be limited to a maximum of 5 heats each for girls/boys and 400 IM events limited to a maximum of 4 heats each for girls/boys.
8. If still needed - All attendees attending the event **MUST** sign Health Declaration form, available to upload prior to the meet. TBC closer to the day. We will hold a briefing prior to the meet.



9. A minimum qualifying time for entries is required. Entry times must show on the national rankings and any time which cannot be verified as a licensed time will be rejected. Minimum qualifying times are shown on the qualifying times sheet. Times must be achieved from Level 1, 2 or 3 meets. Meet promoter may choose to accept entry times from Level 4 and Level X meets if space available. *Please do not send payments until accepted entries have been confirmed.*
10. Please send entries with summary sheet to openmeets@crawleysc.co.uk and copy in treasurer@crawleysc.co.uk

Once entries accepted, Payments should be made online to CRAWLEY SC
A/C No 9872 8600,
Sort Code 09-01-55
Reference 'CHASER/CLUB'

11. There will be medals to give for those swimmers who have been placed 1st, 2nd & 3rd in each age group. Medals could be collected at desk.
12. Entry fees are £8 for 50s, 100s & 200s, £10 for 400m. **Entries will be via email on the Hy-tek software available to download free from the Hy-tek website. Entries not via Hytek will incur a £10 admin fee, per entry, payable with entry.** Poolside Passes (coaches and TM's) are £20 (£10 per day) which will entitle the holder to admission to all sessions and program (not food). *Passes must be displayed at all times, anyone not wearing the appropriate pass will be asked to leave.*
13. Electronic timing with touch pads at one end will be in use (from diving pit).
14. Secondary sensory lights are available for athletes who are hearing impaired.
15. Backstroke ledges will be in use at this event for those who wish to use them.
16. A swim down pool will be available for use throughout the duration of the event. Swimmers are requested to respect other competitors in and around the surrounding areas whilst using this facility.
17. An active online withdrawal system will operate for events. QR codes will be available poolside and on the desk. QR code needs to be scan to a smart phone, which links coach to a withdrawal sheet. This will be sent automatically to electronic team. Withdrawals must be made before the start of the session warm up or can be emailed in advance. More information will be sent to accepted clubs once entries are closed and processed. Withdrawals also can be sent to openmeets@crawleysc.co.uk.
18. Heat sheets will be provided before each session, after withdrawals close. Programme will be available to print only prior to the meet. Meet will be available on Meet mobile.
19. There will be no refunds for withdrawals after the closing other than withdrawals for medical reasons that are accompanied by the appropriate certification.

20. All meet participants and spectators must observe all safety & COVID precautions in operation at K2 Crawley Leisure Centre and always follow the instructions of event and centre staff.
21. All attendees of the event **MUST** follow all safety and COVID protocols set out within either the Event Manual or Officials Manual if/when restricted conditions will be still in place.
22. Swimmers must not go up to the balcony without first drying off and putting on footwear and clothing before leaving the poolside.
23. There are maximum of two folding chairs permitted per club on poolside. No folding chairs on balcony.
24. Competitors are advised not to leave their belongings unattended and to ensure that all valuables are placed in a locked locker (a returnable £1 coin). NB We will be restricting the size of bags taken poolside at this event. Only a small drawstring type bag will be permitted. Oversized bags will be removed and must be placed in lockers. Neither Crawley Swimming Club nor K2 Crawley Leisure Centre can accept responsibility for any property that may be lost or stolen. All phones and camera devices must stay inside bags and remain unused within the changing room area.
25. Spectators – subject of consideration closer to the date of the meet. Meet will be available on Meet Mobile. IF we will be able to have spectators, they will have to sign in through Eventbrite system as they still needs to sign Health declaration form.
(Spectator entry is £4 per session, £10 per day (children free) and all adult spectators are required to wear appropriate coloured wristbands for each session. Anyone **NOT** wearing his or her wristband may be refused re-entry. Programme will be available online only.
26. All visiting clubs must ensure that team managers and coaches are DBS checked and comply with the Swim England Child Protection Policy. Team Managers/Coaches will be allowed on poolside if wearing a pre-purchased pass. No pass, no admission poolside. Coaches and Team Managers must be club trained personnel and clubs are asked to maintain the recommended ratio of 1:10. Untrained parents without DBS checks are **NOT** allowed poolside. Coach passes are transferable, but not refundable. There are max 2 coaches per able to attend with team. Max number of TM's per team depends on number of swimmers (example - 3 TM's for up to 30 swimmers) attending meet
27. It is requested that all mobile phones are switched off or to silent during the competition and that there is no flash photography at the start of each event.
28. Data Protection: Entries and results will be managed via computer and available via the internet. By submitting entries, consent is thereby given, as required by the Data Protection Act, to the holding of personal information on a computer. Personal data, including submitted and recorded times, will be available during the meet.